

EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES
Thursday, December 5, 2019

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Laura Anastasio	Connecticut Commissioner	Vice Chair
	Craig Neunswander	Kansas Commissioner	Treasurer
	Mary Gable	Maryland Commissioner	Rules
	Brian Henry	Missouri Commissioner	Comm & Outreach
	Daron Korte	Minnesota Commissioner	Compliance
	Ernise Singleton	Louisiana Commissioner	Training
	Chuck Clymer	DoD Representative	Ex-Officio
STAFF	Cherise Imai	Executive Director	Secretary
	Beth Workman	Communications Associate	
EXCUSED	Rosemarie Kraeger	Rhode Island Commissioner	Past Chair
	Lindsey Dablow	Training and Operations Associate	

ITEM 1 – WELCOME AND CALL TO ORDER

1. Chair Don Kaminar (AR) welcomed members to the meeting. He thanked members and staff for their support.
2. Chair Kaminar called the meeting to order on Thursday, December 5, 2019 at 1:00 PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 2 – AGENDA AND MINUTES

3. Commissioner Ernise Singleton (LA) motioned to approve the agenda, seconded by Commissioner Mary Gable (MD). Motion carried.
4. The minutes of the October 10, 2019 meeting were motioned for approval by Commissioner Brian Henry (MO), seconded by Commissioner Singleton. Motion carried.

ITEM 3 – REPORTS

5. **Chair** – Chair Kaminar reported he connects with each Commissioner annually, and he has spoken with a majority of the Commission members this past year. He will provide a more detailed report at the next meeting.
6. **Vice Chair** – Vice Chair Laura Anastasio (CT) reported ex-officio members would like to continue to meet over the next year. She will disseminate possible dates in January and February.
7. **Executive Director** – ED Imai reported the 2019 Annual Report was disseminated at the Annual Business Meeting and is available for download on the website. On invitation by Commissioner Greg Lynch (WA), she attended the Washington State Council meeting and Bremerton Schools training on 9



October. She described both events as well-attended and evidence of the phenomenal support network Commissioner Lynch has established with local military and school districts. She reported Lynch briefed on current topics, trends and data of transitioning military students which were relevant to addressing key concerns.

8. ED Imai reported MIC3 Operations and Training Associate, Lindsey Dablow was not present today as she is attending the Kentucky State Council meeting in Frankfort. Coincidentally, Ms. Dablow reported former MIC3 Executive Director, Steve Hogan, now the Kentucky Adjutant General, was present at the Capitol to receive a recognition award. Last, ED Imai reported Ms. Dablow was invited by the Anacortes School District in Washington State to brief educators and parents from Naval Air Station Whidbey next week.

9. **Updated Travel Policy** – ED Imai informed a revised policy has been updated based on revisions approved at the April 2019 EXCOM meeting regarding mileage reimbursement and alignment with the current Internal Revenue Service. She stated the revised copy was not finalized and uploaded to the website, which was discovered after the Annual Business Meeting (ABM). Her intent was to inform the EXCOM of the corrective action taken and no further action was necessary.

10. **Communications and Outreach** – Commissioner Henry reported his committee met at the ABM and looks forward to getting started in the new year.

11. **Compliance Committee** – Commissioner Daron Korte (MN) stated the committee met at the ABM and discussed priorities for the next year. There was an expressed interest in how the national office onboards new commissioners and what happens if a state elects not to send a state representative to the ABM. He added they discussed the lack of enforcement for data collection by the Commission and taking a deeper look into the compact language and rules on this topic to determine if this and other provisions not currently enforced should be removed.

12. **Finance Committee** – Treasurer Craig Neuenswander (KS) reported the committee also met at ABM and will meet again in late January. He stated the committee has three areas they will examine in the next year: developing an investment policy; ensuring financial transparency; and addressing the Kentucky Employee Retirement System (KERS).

13. **Rules** – Commissioner Gable reported they have not met since ABM and she looks forward to working with her committee on developing a policy for developing a policy.

14. **Training** – Commissioner Singleton (LA) presented a memo on authorized training materials, which will be disseminated to the Commission.

15. **Leadership Development Committee (LDC)** – Commissioner Kraeger was not present and her report was deferred to the next meeting.

16. **National Guard and Reserve Task Force (NGRTF)** – ED Imai stated the Task Force will meet on the 11th and Chair Kathy Berg (HI) will attend the next meeting to provide a report. Chair Kaminar informed he, Commissioner Berg (HI), and ED Imai attended a call with Commissioner Hal Stearns (MT), Montana Department of Education Superintendent Elsie Arntzen who was the Proxy Commissioner for Montana at the ABM. Ms. Arntzen expressed interest in adopting language for

inclusion of the National Guard and Reserve under the Montana Compact. In sum, the parties agreed to hold on moving forward until the NGRTF presents its report and recommendation to the Commission.

17. **DOD Liaison** – Mr. Chuck Clymer expressed his appreciation and warm welcome as a new liaison to the Commission and the EXCOM. He referenced his post-ABM report and key action items for his team which will strengthen the partnership with the Commission. He asked members to contact him with ideas on what services need to work on to build cooperation.

ITEM 4 – OLD BUSINESS

18. **Request for General Counsel Advisement on State Commissioners Serving as an Ex-Officio and Leading the State Council** – Commissioner Korte reported he will follow-up with General Counsel Rick Masters on this topic. (OPEN ITEM)

19. **Annual Business Meeting – Cost Analysis** – ED Imai briefed a cost analysis for the Annual Business Meetings over the past three years. She stated the average expenditure per attendee is \$1k while general attendee registration fees are \$300. She added although an increase to the fee was made two years ago, the fees do not meet the actual cost for the attendee for the meeting. She reported efforts has been made to support School Liaison Officer (SLO) attendance by honoring when they register and collecting payment on the fee post-October or in the new federal fiscal year. She added SLO are not charged a late registration fee, nor are they penalized if they cancel their registration. She reiterated every effort is made to accommodate their attendance.

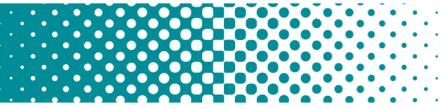
20. She stated cost for lodging, airfare and overall logistics vary and is dependent on the locale, and the annual cost is between \$90-100K. She reported it was for this reason she increased the line item expenditure for the meeting from \$90K to \$100K in FY20. She said the Colorado Springs meeting increase was due to limited air flight availability, and a majority of members requested lodging for a third night, which resulted in doubling of lodging costs. She recommended future business meetings be held in locales with a major airport which have available evening flights, or perhaps changing the itinerary back from a two-day back to a half-full-half day schedule. She concluded her report referencing pending current year reimbursements and a final document would be provided to the EXCOM in January. (OPEN ITEM)

21. **Annual Business Meeting – Post Event Survey Results** – Communications Associate Beth Workman briefed survey response results, She highlighted some areas for future discussion and direction by the EXCOM including: review and determination of the meeting focus (is it on Commissioners and operational business, or should it be moved to a conference format), on the purpose and utilization of the Tier Groups, and engagement of the general attendees.

ITEM 5 – NEW BUSINESS

22. **Determine the Status of the Leadership Nomination Committee (LNC)** – Chair Kaminar thanked members for their email feedback and stated there was unanimous support for appointment to the LNC as a second assignment in addition to a standing committee appointment. Commissioner Gable made a motion, seconded by Commissioner Singleton. Motion carried.

23. **Commissioner Appointments to Standing Committee** – Chair Kaminar stated the National Office disseminated the survey to the Commission and Ex-Officio members on 14 November and the



survey was closed on 1 December. He stated all requests were accommodated with the exception of one member, Kentucky, who was moved to Communications. Chair Kaminar spoke with Commissioner Steven Bullard who confirmed he was satisfied with the appointment.

24. Chair Kaminar continued by stating Commissioner Cindy Hunt (OR), was not able to respond to the survey by the deadline and stated in a call with him her desire to serve on the Rules Committee. He added she shared several new ideas for the committee.

25. Commissioner Davina French (ND) was not reappointed to the NGRTF based on her survey preference response in which she indicated she was able to serve on the NGRTF. Commissioner French sent an email to Chair Kaminar stating she sent him an email dated 18 November in which she wanted to remain on the NGRTF which he was unable to locate in his email, nor could this email be found in the mic3info@csg.org inbox. He states he has asked her for the documentation and is pending a response, however, he has not reappointed her to the NGRTF and has added Commissioner Terry Ryals (AK) to the Task Force.

26. Chair Kaminar appointed Ex-officio Members to a committee with the exception of the DOD Liaison who is assigned to the EXCOM. He closed his report by stating the National Military Family Association seat was currently vacant and will be assigned to a committee once an appointment notification is received by the Commission.

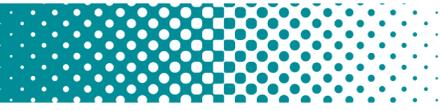
27. Commissioner Singleton motioned to approve the committee assignments as presented. Seconded by Commissioner Gable. Motion carried.

28. **Standing Committee Vice Chairs** – All agreed current practice should continue in which standing committee chair should have discretion to select the vice chair.

29. **Standing Committee Meeting Dates** – ED Imai thanked members for their availability feedback and presented the final calendar for approval. A motion was made by Commissioner Gable to approve calendar, seconded by Commissioner Neuenswander. Motion carried

30. **Compact Success Stories** – Chair Kaminar introduced the proposal, which was an idea of Miranda Chapman, Navy School Liaison Officer located in Connecticut. The draft outlines discussion points for consideration. He continued the videos would be showcased at the next ABM to highlight military student transitions under the Compact. Commissioner Gable suggested the cases be examined to for potential ideas. Mr. Chuck Clymer, DOD Liaison, expressed support for the initiative which will strengthen the relationship at school levels. All agreed to table discussion until the next meeting as Commissioner Brian Henry (MO) and Chair of the Communications & Outreach was not on present due to school obligations. (OPEN ITEM)

31. **Developing a Process by which Agenda Items can be Proposed/Added by a Commissioner for a Committee Meeting and the Annual Business Meeting Agenda** – Chair Kaminar proposed developing a systematic process for agenda items to be added to a meeting agenda. All agreed to restrict the process to Commissioners versus public input which can be obtained during a public comment during a meeting. Commissioner Gable expressed caution for a member to have the ability to add an agenda items at the last minute and ability to meet Commission public notice deadlines. All agreed the item is assigned to the Rules Committee. (OPEN ITEM)



32. **Developing a National Recognition Program for Outstanding Commissioners** – Chair Kaminar reported this item is a tactic assigned to the EXCOM under the new strategic plan. He presented a document for planning consideration regarding intent, overall process, and selection were discussed. Members agreed to submit feedback to the national office for review at the next meeting. (OPEN ITEM)

33. **Writing a History of the Commission** – Chair Kaminar proposed a historical document be drafted. Members discussed concerns regarding purpose and utilization of the information. Members agreed to postpone the item indefinitely.

34. **Determine when the Change from the Outgoing to the Newly Elected Officers Will Take Place** – Chair Kaminar stated current precedence is post-election, the new chair elect assumes office immediately at the ABM and run the remainder of the meeting and the Bylaws, nor the Rules provide specific guidance on the procedure. He added the item has not been raised as a concern however suggested developing a formal policy. After thoughtful discussion, members unanimously agreed newly elected officers of the Commission - such as the Chair, Vice-Chair, and Treasurer - would assume their office upon adjournment of the ABM and a policy would not be necessary.

ITEM 7 - OTHER BUSINESS AND ANNOUNCEMENTS

35. Chair Kaminar thanked members for their hard work and effort this past year. He added the organization is better and stronger than before - solely due to their support.

36. No additional business or announcements were brought before the EXCOM.

ITEM 6 – ADJOURNMENT

37. There being no further business to conduct, Commissioner Gable moved to adjourn the meeting, seconded by Commissioner Henry. Motion carried. Chair Kaminar adjourned the meeting at 2:59 PM EST.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director